

Columbia County
Board of County Commissioners

Minutes of
May 4, 2023

The Columbia County Board of County Commissioners met in a regular scheduled meeting in the auditorium of the School Board Administrative Complex at 9:30 a.m. The meeting opened with prayer and the Pledge of Allegiance to the Flag of the United States of America followed.

Commissioners in Attendance: Chairman Rocky Ford, Robby Hollingsworth, Timothy Murphy, Everett Phillips and Ronald Williams

Others in Attendance: County Manager David Kraus (“CM”)
Assistant County Manager Kevin Kirby (ACM”)
County Attorney Joel Foreman
Deputy Clerk Olga Armas

Agenda Additions/Deletions

Additions:

- Animal Control Site – permitting at the Humane Society

Deletions:

MOTION by Commissioner Williams to approve the agenda. SECOND by Commissioner Phillips. The motion carried unanimously.

Proclamation

Rocky Ford, Chairman

- 1) Proclamation No. 2023P-06 National Travel and Tourism Week

MOTION by Commissioner Williams to approve Proclamation No. 2023P-06. SECOND by Commissioner Murphy. The motion carried unanimously.

Presentation of the Board

- 1) Annual Review – County Manager

Discussion ensued. Not action was taken.

Consent Agenda:

MOTION by Commissioner Hollingsworth to approve the consent agenda.
SECOND by Commissioner Williams. The motion carried unanimously.

- 1) BCC Finance - BA 23-49 - Allocate Insurance Reimbursements to Respective Departments
- 2) BCC Finance - BA 23-53 - Enterprise Fleet Lease Vehicles
- 3) BCC Finance - Bills and Vouchers - 4/19/2023 - \$14,031
- 4) BCC Finance - Bills and Vouchers - 4/26/23 - \$5,263,731
- 5) Building Department - Building Permit Fee Refund Requested
- 6) Information Technology - BA 23-50 - ESRI Server Replacement
- 7) Public Works - Utility Permit - Hargray of Florida to Run a Cable Along SE Country Club Rd from SE Beadie Dr. to SE Woodhaven Blvd.
- 8) Public Works - Utility Permit Duke Energy to Replace Wood Pole at NW Stephen Foster Dr.
- 9) Public Works - Utility Permit - Hargray of Florida to Run a Cable Along SE Country Club Rd from Buck Gln to SE Arapahoe
- 10) Zoning Department - Special Family Lot Permit - SFLP2305 from Andres R. Villar, M.D. to Carla J. Granite Step-Daughter
- 11) Zoning Department - Special Family Lot Permit - SFLP2306 from Steven G. Blaha to Daughter Sharon Simpkins
- 12) Zoning Department - Special Family Lot Permit - SFLP2307 from Teresa Little Metrick Christie to Ronald Robinson, Jr.

2 Items pulled for discussion

- 2) BCC Finance - BA 23-53 - Enterprise Fleet Lease Vehicles
- 10) Zoning Department lots, Murphy wanting explanation

MOTION by Commissioner Hollingsworth to adopt the consent agenda.
SECOND by Commissioner Phillips. The motion carried unanimously.

Discussion and Action Items

Joel Foreman, County Attorney

- 1) Resolution No. 2023R-19 - Setting Adoption Hearing for Crews and Tice
Petition for Vacation of a Portion of SW Honer Lane - District 5,
Commissioner Murphy

Brad Crews and Michael Tice filed a petition to vacate a portion of SW Honer Lane. The portion of the road for which vacation is requested, is bounded to the north by Crews' property and to the south by Tice lands. The road is a dead end. It does not appear the portion to be closed provides access to any other lands, although it does appear possible to access one parcel to the west of the dead end.

MOTION by Commissioner Murphy to set adoption for hearing. SECOND by Commissioner Phillips. The motion carried unanimously.

- 2) Seeking Board Direction – Residential PACE Lending in Columbia County

MOTION by Commissioner Hollingsworth to join with the other counties to oppose PACE lending in Columbia. SECOND by Commissioner Phillips. The motion carried unanimously.

Kevin Kirby, Assistant County Manager

- 3) RFP 2023-J – Real Estate Negotiations and Acquisition Agent

The County was looking for a firm(s) or professional(s) to act as the County's Acquisition Agent(s). On April 25, 2023 2 submittals were received in response to RFP 2023-J. Bids were opened and tallied on April 25th, 2023; all bids were determined to be qualified meeting all of the required specifications.

MOTION by Commissioner Williams to award Twisted Oaks Real Estate and Laura Nettles and approve the Agreements for Real Estate Services. SECOND by Commissioner Hollingsworth. The motion carried unanimously.

- 4) Bid No. 2023-01 – Southside Sports Complex Parking Lot - \$357,527

On April 25, 2023 6 qualified bids were received for the above reference bid. Bids were opened and tallied on April 25th, 2023; all bids were determined to be qualified meeting all of the required specifications.

MOTION by Commissioner Murphy to award McCray Construction and approve Construction Agreement. SECOND by Commissioner Hollingsworth. The motion carried unanimously.

- 5) Resolution No. 2023R-18 - LFA SR 247 (Branford HWY) from I-75 to US 90

On December 12, 2022, the County agreed to contribute \$2,500,000 for drainage and improvements.

MOTION by Commissioner Hollingsworth to approve and adopt Resolution 2023R-18. SECOND by Commissioner Williams. The motion carried unanimously.

- 6) Quality Assurance/ Quality Control for New Subdivision Construction

Columbia County began to experience heavy volume of new subdivision construction. Due to the workload of current staff, it appears there will be some difficulty monitoring and performing inspections of construction for those new subdivisions. Therefore, staff gathered some options to consider. Would it be in the best interest of the County to allow current staff to spot check these locations, hire a consultant firm to monitor/inspect, or create an inspector position employed by the County?

Discussion Ensued.

MOTION by Commissioner Williams to create an inspector position. SECOND by Commissioner Murphy. The motion carried unanimously.

- 7) Animal Control Site

MOTION by Commissioner Murphy to fund the permitting issue. SECOND by Commissioner Phillips. The motion carried unanimously.

David Kraus, County Manager

- 8) Interlocal Agreement – City of Lake City, CareerSource Florida Crown and Columbia County – Summer Youth Employment Program

MOTION by Commissioner Hollingsworth to approve the Interlocal agreement. SECOND by Commissioner Phillips. The motion carried unanimously.

- 9) BA 23-52 – Allocation of DEO Grant Funds for the Development of a Pre-Master Plan for the Bell Road Distribution Corridor - \$65,000

MOTION by Commissioner Williams to approve BA 23-52. SECOND by Commissioner Murphy. The motion carried unanimously.

10) BA 23-54 – NFIMP Budget Allocation - \$15,969,866

The Utility Director and Finance Officer met with the Clerk's Office and would prefer to combine the grant funds at the NFMIP into one account for better record keeping. Grants will be kept separate using Project Numbers; The BA also transfers the Leachate appropriation from Landfill to Utilities.

MOTION by Commissioner Murphy to approve BA 23-54. SECOND by Commissioner Williams. The motion carried unanimously.

11) BA 23-51 – State E-911 Rural Grant 23-04-15 - \$110,702

Staff requested approval to accept the State E-911 Board Rural Grant for 911 CPE system maintenance & support. The Board previously approved the request to apply for this grant in their regular meeting of March 3, 2023.

MOTION by Commissioner Williams to approve BA 23-51 and accept State E-911 Grant. SECOND by Commissioner Murphy. The motion carried unanimously.

Open Public Comments and/or Questions:

Members of the public offering comment were:

- Stew Lilker
- Paul Dyal

Staff Comments:

None.

Commissioner Comments:

Commissioner Williams mentioned that on the 246th cross road, he has had 4 accidents in the last 5 months. He requested ACM Kirby to have a study done in order to determine how much it would cost to put in flashing lights in that intersection.

ACM Kirby is going to request funding for all problematic intersection in this upcoming fiscal year in order to have studies done.

Adjournment

There being no further business, the meeting adjourned at 11:05 a.m.

ATTEST:

Rocky Ford, Chairman
Board of County Commissioners

James M. Swisher, Jr.
Clerk of Circuit Court