

Columbia County
Board of County Commissioners

Minutes of
January 19, 2022

The Columbia County Board of County Commissioners met in a regular scheduled meeting in the auditorium of the School Board Administrative Complex at 5:30 p.m. The meeting opened with prayer and the Pledge of Allegiance to the Flag of the United States of America followed.

Commissioners in Attendance: Chairman Rocky Ford, Timothy Murphy, Everett Phillips, Ronald Williams and Robby Hollingsworth

Others in Attendance: County Manager David Kraus ("CM")
Assistant County Manager Kevin Kirby ("ACM")
County Attorney Joel Foreman
Clerk Susan Heimer.

Agenda Additions/Deletions

Additions:

LDR Text Amendment for Borrow Pits

Deletions:

None

MOTION by Commissioner Williams to approve the agenda as amended.
SECOND by Commissioner Hollingsworth. The motion carried unanimously.

Presentations

(1) Resolution No. 2023-02 & Loan Agreement - Capital Improvement Revenue-\$5,675,000

Natalie Sadore spoke on behalf of First Federal.

MOTION by Commissioner Williams to approve Resolution No. 2023-02 & Loan Agreement. SECOND by Commissioner Hollingsworth. The motion carried unanimously. See attached Resolution.

Public Hearings

Joel Foreman, County Attorney

- (2) Road Closure Hearing: Parkel Petition for Vacation of a Portion of SW Central Terrace, District 2, Commissioner Ford

The public hearing opened and closed without comment.

MOTION by Commissioner Murphy to adopt Resolution 2023R-05 to grant the petition of Laura Parkel to close a portion of SW Central Terrace. SECOND by Commissioner Ford. The motion carried unanimously. See attached Resolution.

David Kraus, County Manager

- (3) Resolution 2023R-01 - Approving the Terms of a Purchase and Sale Agreement - Lake City Reporter Office Building

The public hearing opened

Sylvester Warren offered comment

The public hearing closed

MOTION by Commissioner Williams to approve Resolution 2023R-01. SECOND by Commissioner Murphy. The vote carried 4-1 with Commissioner Hollingsworth voting in opposition. See attached Resolution.

Consent Agenda:

MOTION by Commissioner Williams to approve the consent agenda. SECOND by Commissioner Phillips. The motion carried unanimously.

- 1) BCC Finance - BA 23-20 Allocation of the Sheriff's Reversion Funds
- 2) BCC Finance - BA 23-27 Allocate Insurance Reimbursement to Respective Departments
- 3) BCC Finance - BA 23-29 Allocation of the Increased State and Local Mosquito Grant Funds as Required by F.S. 388.311
- 4) BCC Finance - BA 23-28 Fire Department Equipment Donation from Leary Firefighters Foundation - \$11,996.00
- 5) BCC Finance - Bills and Vouchers -1/4/23 - \$2,872,935

- 6) Public Works - FY 22/23 Small County Consolidated Solid Waste Grant Agreement SC304 - Amendment No. 1
- 7) Public Works - Overnight Camping at Alligator Lake Park
- 8) Public Works - Resolution 2023R-03 - LAP Agreement for Horton Dr. and Stillman Ave and Interlocal Agreement with Fort White. - \$2,250
- 9) Public Works - Resolution 2023R-04 - LAP Agreement for Skye Ave and Jordan St and Interlocal Agreement with Town of Fort White. - \$2,250
- 10) Public Works - Town of Ft White SCOP Projects
- 11) Public Works - Utility Permit from AT&T Requesting Permission to Run a Cable Along NW. Winfield Road
- 12) Public Works - Utility Permit from Hargray of Florida Requesting Permission to Run a Cable on NE Washington, NE Massie, and NE Colburn.
- 13) Public Works - Utility Permit from the City of Lake City to Perform Work Located on SW Arrowhead Terrace.

MOTION by Commissioner Murphy to adopt the consent agenda. SECOND by Commissioner Phillips. The motion carried unanimously.

Discussion and action items

Joel Foreman, County Attorney

- (1) LDR Text Amendment Application, Board of County Commissioners; Amendments to Article 5 of the County Land Development Regulations

MOTION by Commissioner Murphy to approve the Chair to file an application for LDR text amendment to amend and update Article 5: Subdivisions. The motion carried unanimously. SECOND by Hollingsworth. The motion carried unanimously.

- (2) Request to set Adoption Hearing: Simulated Gambling Devices Exemption for War Veterans Organizations

MOTION by Commissioner Hollingsworth to set an adoption hearing date for February 16, 2023. SECOND by Commissioner Williams. The motion carried unanimously.

Sylvester Warren offered comment.

Enrique Cabrera offered comment.

(3) Interlocal Agreement: Town of Fort White, Solid Waste Collection (Waste Pro)

MOTION by Commissioner Ford to approve Interlocal agreement with the town of Fort White. SECOND by Commissioner Murphy. The motion carried unanimously.

Kevin Kirby, County Manager

(4) Capital Project Update

Discussion only.

(5) Change Order #2.1 - Ellisville WWTP Expansion - SGS Contracting Services, Inc. - \$39,832.37

The CO#2.1 (and Backup) is for the purpose of including provisions in the new Treatment Train No. 2 installed under this project to facilitate the accommodation of required process modifications in future expansion phase to achieve a lower total nitrogen limit.

MOTION by Commissioner Hollingsworth to Ratify the approval of CO#2.1 with SGS Contracting Services, Inc. in the amount of \$39,832.37 and execute Exhibit H. SECOND by Commissioner Murphy. The motion carried unanimously.

(6) Annual District 3 Resurfacing Projects - \$1,200,000

The proposed construction will consist of milling and surfacing. The total length is 9680' and the estimated cost is \$800,000. Due to pavement failure and the probability of base and subgrade failure, the proposed construction will consist of full depth reclamation. The total length is 9680' and the estimated cost is \$400,000.

MOTION by Commissioner Hollingsworth to approve Annual Resurfacing Projects for District 3 in the amount of \$1,200,000 to be funded from 303-8082-541.30-46. SECOND by Commissioner Phillips. The motion carried unanimously.

(7) Bid No. 2023-A Traffic Stripe Painting

On December 29, 2022, two (2) bids were received in response to Bid No. 2023-A. Both bids were determined to be qualified meeting the required specifications. Staff is recommending the Board Award Bid No. 2023-A to low bidder, Jenkins Painting Inc. The bid would become effective February 1, 2023 for a one-year period with an option to renew annually for an additional two-year period.

MOTION by Commissioner Murphy to award Bid No. 2023-A to low bidder, Jenkins Painting Inc. SECOND by Commissioner Phillips. The motion carried unanimously.

(8) Bid No. 2022- JJ – Urban Moving

On December 20, 2022, three (3) bids were received in response to Bid No. 2022-JJ. All bids were determined to be qualified meeting all of the required specifications. Staff is recommending the Board Award Bid No. 2022-JJ to the lowest qualified bidder, Creative Concepts Home & Landscaping Solutions Inc., This Bid would become effective April 1, 2023 for a one-year period with an option to renew annually for an additional two-year period.

MOTION by Commissioner Murphy to award Bid No. 2022-JJ to the lowest qualified bidder, Creative Concepts Home & Landscaping Solutions Inc. SECOND by Commissioner Hollingsworth. The motion carried unanimously.

David Kraus, County Manager

(9) BA 23-24 Upgrade to Courthouse Security.

The Sheriff requested to use \$27,855 in Forfeiture funds for improvements to the Courthouse security. An additional \$27,855 of Court funds would also be used for the security improvements.

MOTION by Commissioner Hollingsworth to approve BA 23-24. SECOND by Commissioner Murphy. The motion carried unanimously.

(10) Annual Leave – Lawrence Wilson

County Policy caps annual leave accumulation at 352 hours as of December 31 each year. Lawrence Wilson position requires him to be on call 24/7 which has prohibited him from using his annual leave. In December, he forfeited 101.52 hours of annual leave. In 2012, the County paid Pam Davis for her forfeited leave due to her job not allowing her to take the leave. The 101.52 hours of annual leave with benefits would equal approximately \$4,909.51

MOTION by Commissioner Williams to approve onetime payment of forfeited leave for Lawrence Wilson. SECOND by Commissioner Phillips. The motion carried unanimously.

(11) BA 23-25 Supervisor of Elections - Annual Financial Report and Reversion
FY 2021-2022 - \$64,643.62

The Supervisor of Elections' Annual Financial Report and Reversion FY 2021-2022 returns \$64,643.62. The Supervisor of Elections requests the funds be returned to update election equipment for future elections.

MOTION by Commissioner Williams to approve BA 23-25 and accept Annual Financial Report and Reversion. SECOND by Commissioner Murphy. The motion carried unanimously.

(12) BA 23-30 EMS County Grant Award - \$28,797

Columbia County Fire and Rescue has been awarded the EMS County Grant for \$28,797.00. This budget amendment will allow the department to purchase EMS equipment including two Lucas devices that perform automatic chest compressions on patients.

MOTION by Commissioner Hollingsworth to approve BA 23-30. SECOND by Commissioner Murphy. The motion carried unanimously.

(13) BA 23-31 Grant for Utility Billing Software. - \$40,000

At the December 2, 2022 Board meeting, the Commissioners accepted a grant from the Suwannee River Water Management District for a water meter replacement program in Ellisville and Fort White. In addition, the Board approved the purchase of RosTech UMBS Utility Billing Software and Maintenance Agreement pending grant approval of the expense. In discussions with the Suwannee River Water Management Department ("SRWMD"), it was determined that Utility Billing Software would not be an eligible expense. Approval of this BA would authorize the use of a portion of the LATCF Grant for the purchase of the Utility Billing software and annual maintenance agreement from RosTech.

MOTION by Commissioner Hollingsworth to approve BA 23-31. SECOND by Commissioner Murphy. The motion carried unanimously.

(14) BA 23-26 – Sheriff's Federal Forfeiture Fund - \$37,768

Sheriff requested \$37,768 from the Sheriff's Federal Forfeiture Fund for drone equipment and a replacement K9 unit.

MOTION by Commissioner Williams to approve BA 23-26. SECOND by Commissioner Murphy. The motion carried unanimously.

(15) Animal Control

The Sheriff's Office submitted a letter stating that they will not be accepting the responsibility of the Animal Control Services.

MOTION by Commissioner Williams to accept the letter from the Sheriff. SECOND by Commissioner Murphy. The motion carried unanimously.

Public Comments and/or Questions

Comments and/or input was offered by the following citizens:

- Shermin Yahn
- Alita Gaskins
- River Dana
- Lonnie Pippins
- Joshua Garner
- Sylvester Warren

Staff Comments

County Manager Kraus offered update on License Agreement for Community Centers and Sports Leagues.

Commissioner Comments:

Commissioner Ford asked CM Kraus to have a funding package for the Richardson Community Center from the County to the City, be prepared for the next meeting taking place on February 2, 2023 at 9 a.m. He also mentioned that he would like the County Commissioner to meet with the School Board in order to set up district lines that are in accordance with both.

Commissioner Williams mentioned that he would like to have a workshop for the Animal Control issue before the next meeting on February 2, 2023 at 9 a.m.

Commissioner Ford advised the public that he would have County attorney, Joel Foreman, write a Resolution to put up “idle speed” signs on Ichetucknee river.

Commissioner Murphy advised the public that the City received the letter from the County to have the Richardson Center given back to the City.

Adjournment

There being no further business, the meeting adjourned at 7:23 p.m.

Rocky Ford, Chairman
Board of County Commissioners

ATTEST:

James M. Swisher, Jr.
Clerk of Circuit Court